

MINUTES OF THE FAIRFIELD CITY COUNCIL

August 12, 2019

The Fairfield City Council met in regular session on Monday, August 12, 2019 at 7:00 P.M. with Mayor Malloy presiding. Members present were: Rasmussen, Gandy, Halley, Anderson, Thompson, Flournoy and Twohill.

CONSENT AGENDA

Moved by Anderson, seconded by Thompson

AYES: Anderson, Thompson, Gandy, Flournoy, Twohill, Rasmussen and Halley

**TO APPROVE THE MINUTES OF THE
JULY 22, 2019 REGULAR CITY
COUNCIL MEETING.**

**TO APPROVE THE JULY 26, 2019
PAYROLL IN THE AMOUNT OF
\$123,498.58.**

**TO APPROVE THE AUGUST 9, 2019
PAYROLL IN THE AMOUNT OF
\$125,971.00.**

**TO APPROVE USDA STEP I DEBT IN
THE AMOUNT OF \$12,975.00.**

**TO APPROVE COBANK INTERIM FINANCING
DEBT IN THE AMOUNT OF \$42,336.52.**

**TO APPROVE THE JUNE TRANSFERS
AND FINANCE REPORT.**

**TO ACCEPT THE WAYFINDING
COMMISSION MINUTES.**

**TO ADOPT RESOLUTION NO. 3761 FOR
EMPLOYMENT IN THE WATER DEPARTMENT.**

**TO APPROVE A LIQUOR LICENSE FOR
THE DEPOT BREWERY (OUTDOOR SERVICE).**

**TO APPROVE A LIQUOR LICENSE FOR
AMORE MIO.**

**TO APPROVE OPERATING CLAIMS IN
THE AMOUNT OF \$771,905.36.**

PUBLIC FORUM / APPEARANCES

Fire Chief Scott Vaughan presented to Council the annual Fire Rescue Report.

Moved by Rasmussen, seconded by Gandy

AYES: Rasmussen, Gandy, Anderson, Twohill, Flournoy, Thompson and Halley

**TO APPROVE THE ANNUAL FIRE
RESCUE REPORT.**

RESOLUTIONS, ACTION ITEMS & ORDINANCES

Moved by Gandy, seconded by Anderson

AYES: Gandy, Anderson, Thompson, Twohill, Flournoy, Halley and Rasmussen

**TO APPROVE THE DEDICATION OF
SANITARY SEWER IN THE RIEFF
ADDITION TO THE CITY OF FAIRFIELD.**

Moved by Rasmussen, seconded by Thompson

AYES: Rasmussen, Thompson, Gandy, Flournoy, Twohill, Anderson and Halley

**TO APPROVE A PURCHASE AGREEMENT
FOR IRRIGATION WITH FAIRFIELD
GOLF & COUNTRY CLUB.**

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Anderson, Thompson, Twohill, Rasmussen and Halley

**TO APPROVE A PURCHASE AGREEMENT
FOR IRRIGATION WITH WALTON CLUB.**

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Anderson, Thompson, Twohill, Rasmussen and Halley

**TO APPROVE A CONTRACT WITH THE
UNIVERSITY OF IOWA FOR EMPLOYMENT
OF CITY OF FAIRFIELD, IOWA OFFICERS.**

Mayor Malloy opened a public hearing on the first reading of an Ordinance defining and clarifying signage and street naming and sign placement and enforcement of rules and regulations concerning the same. There were no written or verbal objections, so the public hearing was closed.

Moved by Flournoy, seconded by Halley

AYES: Flournoy, Halley, Thompson, Rasmussen, Gandy, Anderson and Twohill

**TO PASS THROUGH THE 1ST READING
OF ORDINANCE NO. 1181 DEFINING
AND CLARIFYING SIGNAGE AND STREET
NAMING AND SIGN PLACEMENT AND
ENFORCEMENT OF RULES AND REGULATIONS
CONCERNING THE SAME.**

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Halley, Thompson, Rasmussen, Gandy and Twohill

**TO SET A PUBLIC INFORMATIONAL MEETING
FOR TUESDAY, AUGUST 20, 2019 AT CITY
HALL AT 5:30 PM FOR THE SOUTH MAIN ST./
HWY 1 CORRIDOR IMPROVEMENTS.**

Moved by Rasmussen, seconded by Gandy

AYES: Rasmussen, Gandy, Flournoy, Anderson, Halley, Thompson and Twohill

**TO SET A CITY COUNCIL WORKSHOP/PUBLIC
MEETING FOR MONDAY, OCTOBER 21, 2019
AT CITY HALL AT 5:30 PM FOR THE PRESENTATION
OF FINDINGS OF THE SOUTH MAIN ST./
HWY 1 CORRIDOR IMPROVEMENTS.**

MAYOR REPORT

Mayor Malloy reported he had been notified by the Iowa Department of Cultural Affairs that Fairfield has been awarded the re-designation for an Iowa Great Place. He has submitted pre-application emphasizing the City's downtown district which will open up grant opportunities for wayfinding, beautification and cultural projects.

COMMITTEE & BOARD REPORTS

Ways & Means Committee Chairperson Thompson reported the committee met on August 5th to discuss the purchase of a chiller for the Library. Library Director Johnson stated it has been declining for several years and is requesting funding of approximately \$165,000 for replacement as it was not a budgeted item. Committee recommends approval.

Personnel Committee Chairperson Anderson reported the committee met on August 9th. City Administrator Kooiker had been working with the City Administrator from the City of Keokuk regarding a joint agreement for a contract with GOVHR to conduct a wage study; Fairfield's portion would be \$6,500.00 and would be paid from the General fund, Administration. Personnel Committee recommends approval.

Moved by Anderson, seconded by Rasmussen

AYES: Anderson, Rasmussen, Thompson, Gandy, Flournoy, Twohill and Halley

**TO APPROVE A JOINT AGREEMENT
WITH THE CITY OF KEOKUK TO ENTER
INTO A CONTRACT WITH GOVHR FOR
A WAGE STUDY.**

Environmental & Franchise Utilities Committee Chairperson Flournoy reported committee had met prior to the City Council meeting regarding small cell facilities and citizen's LED concerns. Committee recommends an amendment of five hundred (500) feet maximum to the guidelines listed in Resolution No. 3719 to be brought before Council.

Water & Sewer Utilities Committee Chairperson Rasmussen reported they met prior to the City Council meeting on two (2) items. Committee recommends a sewer adjustment for 406 North 2nd Street and is also recommending to Council to continue forward with the annexation process and to begin charging in-town rates, for those agreeing to annex, as of December's utility billing cycle. Committee determined this will be a one-time offer and applies only to properties adjacent to the project and the User Agreement paperwork shall be signed and returned to City Hall by December 15, 2019

Moved by Rasmussen, seconded by Gandy

AYES: Rasmussen, Gandy, Halley, Thompson, Anderson, Twohill and Flournoy

**TO APPROVE THE SEWER REDUCTION
REQUEST FOR 406 NORTH 2ND STREET,
IN THE AMOUNT OF \$2,257.75 AS
RECOMMENDED BY COMMITTEE.**

Moved by Rasmussen, seconded by Halley

AYES: Rasmussen, Halley, Gandy, Thompson, Anderson, Twohill and Flournoy

**TO CONTINUE ON WITH THE ANNEXATION
PROCESS FOR PROPERTIES INVOLVED WITH
THE LIBERTYVILLE ROAD SEWER PROJECT AND
TO BEGIN CHARGING IN-TOWN RATES FOR
THOSE ALONG LIBERTYVILLE ROAD, IN
AGREEMENT TO VOLUNTARY ANNEXATION,
BEGINNING IN DECEMBER 2019 - JANUARY 2020
BILLING CYCLE AS STIPULATED IN THE WATER &
SEWER UTILITIES COMMITTEE RECOMMENDATION.**

ADMINISTRATOR & DEPARTMENT REPORTS

City Administrator Kooiker reported the City ended FY19 on a positive note and will strive to continue a growth in cash reserves.

ADJOURNMENT

Moved by Twohill, seconded by Anderson

AYES: Twohill, Anderson, Gandy, Flournoy, Thompson, Rasmussen and Halley

TO ADJOURN AT 7:51 P.M.

Submitted by:

Rebekah Loper