

MINUTES OF THE FAIRFIELD CITY COUNCIL
FEBRUARY 28, 2022

The Fairfield City Council met in regular session on Monday, February 28, 2022 at 7:00 P.M. with Mayor Boyer presiding. Members present were: Gandy, Anderson, Estey, Flournoy, Rasmussen Twohill and Ham.

Consideration to Set a Public Hearing for 2022 Highway 1 Water Project was struck from the agenda.

CONSENT AGENDA

Moved by Flournoy, seconded by Estey

AYES: Flournoy, Estey, Twohill, Gandy, Anderson, Ham and Rasmussen

TO AMEND CLAIMS PAYMENT TO JEFFERSON COUNTY; WITHHOLDING PAYMENT OF \$6,889.57 FOR WATER SYSTEM UNTIL INVOICE HAS GONE THROUGH PROPER PROCEDURES AND AUTHORIZING REMAINDER OF PAYMENT FOR \$3,129.82 BE ISSUED, WITH THE INTENT TO RELEASE WHEN REMAINING DOCUMENTATION IS RECEIVED.

Moved by Rasmussen, seconded by Gandy

AYES: Rasmussen, Gandy, Ham, Twohill, Anderson, Estey and Flournoy

TO APPROVE THE MINUTES OF THE FEBRUARY 14, 2022 REGULAR CITY COUNCIL MEETING.

TO APPROVE THE FEBRUARY 18, 2022 PAYROLL IN THE AMOUNT OF \$131,564.32.

TO ADOPT RESOLUTION NO. 4031 AUTHORIZING FUND TRANSFERS.

TO ACCEPT THE LIBRARY BOARD MINUTES.

TO ADOPT RESOLUTION NO. 4032 APPROVING EMPLOYMENT IN THE PARK & RECREATION DEPARTMENT.

TO APPROVE OPERATING CLAIMS IN THE AMOUNT OF \$108,883.37.

PUBLIC FORUM / APPEARANCES

Gloria Countryman of the Carnegie Museum Foundation updated Council on the projects both completed and in progress at Carnegie Museum.

Terry Baker of the Convention & Visitor's Bureau presented Council with a Visit Fairfield report.

RESOLUTIONS, ACTION ITEMS & ORDINANCES

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Gandy, Twohill, Estey, Rasmussen and Ham

**TO ACCEPT PRESCRIBED BURN AT
LAMSON WOODS BID FROM MARK
SMITH AS DEPICTED IN BID PROPOSAL;
ESTIMATED AMOUNT OF \$55.00 PER ACRE.**

Mayor Boyer announced this was the date and time set for the public hearing on the FY23 Max Levy. There were no verbal or written objections so the public hearing was closed.

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Rasmussen, Anderson, Estey, Ham and Twohill

**TO ADOPT RESOLUTION NO. 4033
APPROVING FY23 MAX LEVY.**

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Gandy, Twohill, Estey, Ham and Rasmussen

**TO APPROVING THE CAPITAL ASSETS /
IMPROVEMENTS PLAN.**

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Rasmussen, Anderson, Estey, Ham and Twohill

**TO SET THE PUBLIC HEARING FOR
THE FY23 BUDGET FOR MONDAY,
MARCH, 14, 2022 AT 7:00 PM.**

Mayor Boyer announced this was the date and time set for the public hearing for consideration of the proposed plans, specifications, form of contract and estimate of costs for the reconstruction T-hangar taxiways phase 3 and hangar apron rehabilitation projects. There were no written or verbal objections, so Mayor Boyer declared the public hearing closed.

Moved by Gandy, seconded by Rasmussen

AYES: Gandy, Rasmussen, Anderson, Twohill, Estey, Flournoy and Ham

**TO APPROVE THE PLANS, SPECIFICATIONS, FORM
OF CONTRACT AND ENGINEERS ESTIMATE
FOR THE AIRPORT RECONSTRUCT T-HANGAR
TAXIWAYS – PHASE 3 AND HANGAR APRON
REHABILITATION.**

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Rasmussen, Estey, Twohill and Ham

NAY: Anderson

**TO APPROVE THE RENEWAL OF THE
AIRPORT FARM LEASE SUBJECT TO
IOWA CODE 364 REQUIREMENTS.**

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Rasmussen, Estey, Twohill, Ham and Gandy

**TO SET A PUBLIC HEARING ON THE
MATTER OF THE AIRPORT FARM
LEASE RENEWAL FOR MONDAY,
MARCH 14, 2022 AT 7:00 PM.**

Moved by Gandy, seconded by Twohill

AYES: Gandy, Twohill, Flournoy, Anderson, Rasmussen, Estey and Ham

**TO AUTHORIZE THE CONTINUOUS
SIGNUP ENROLLMENT FOR A TEN TO
FIFTEEN YEAR CONSERVATION RESERVE
PROGRAM (CRP) CONTRACT WITH THE
UNITED STATES DEPARTMENT OF
AGRICULTURE (USDA).**

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Rasmussen, Twohill, Estey, Ham and Gandy

**TO SET THE PUBLIC HEARING FOR NUISANCE
ABATEMENT SCHEDULE OF ASSESSMENTS FOR
MONDAY, MARCH 28, 2022 AT 7:00 PM.**

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Gandy, Estey, Ham, Rasmussen and Flournoy

**TO ADOPT RESOLUTION NO. 4034
APPROVING EASEMENT FOR ALLIANT
PEDESTALS.**

Moved by Gandy, seconded by Ham

AYES: Gandy, Ham, Twohill, Estey, Flournoy, Rasmussen and Anderson

**TO ADOPT RESOLUTION NO. 4035
NAMING DEPOSITORIES.**

MAYOR REPORT

Mayor Boyer reminded everyone of the upcoming referendum and asked to schedule a work session; the work session is set for Saturday, April 23rd from 9:00 AM to 12:00 PM.

CITY ATTORNEY REPORT

City Attorney Morrissey read a response to recent accusations by Mr. Noyes regarding the proposed new fire station site; he also reminded Council of the upcoming mediation.

COMMITTEE & BOARD REPORTS

Personnel Committee Chair Ham reported the Committee met to discuss staffing structure and the City Administrator's evaluation form; they are recommending to move forward with a Director of Public Works position. Job descriptions will be rewritten and approved prior to instituting.

Moved by Ham, seconded by Flournoy

AYES: Ham, Flournoy, Rasmussen, Gandy, Estey, Anderson and Twohill

**TO MOVE FORWARD IN ADJUSTING
STAFFING STRUCTURE WITH A
DIRECTOR OF PUBLIC WORKS
POSITION.**

Way and Means Committee Chair Flournoy reported the Committee had met several times in the last few weeks with discussions of the budget, Local Option Sales Tax allocations, capital improvements plan and assets, CD quotes, Fairfield Arts & Convention Center & Convention and Visitor's Bureau presentations, financial institutions presentations, and a funding request from the Senior Center. Committee is recommending to stay with First National Bank and continue on with MidWest One Bank when the purchase is completed and grant the Senior Center with \$7,500.00 from the General Fund to cover funding recanted from another source.

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Ham, Rasmussen, Twohill, Estey and Gandy

**TO REMAIN WITH FIRST NATIONAL
BANK AND CONTINUE ON WITH
MIDWEST ONE BANK WHEN THE
PURCHASE IS COMPLETE.**

Moved by Flournoy, seconded by Twohill

AYES: Flournoy, Twohill, Gandy, Ham, Anderson, Rasmussen and Estey

**TO AUTHORIZE A \$7,500.00
CONTRIBUTION TO THE
SENIOR CENTER FROM THE
GENERAL FUND.**

ADMINISTRATOR & DEPARTMENT REPORTS

City Engineer Melanie Carlson reviewed the project update with Council; touching on STEP 3, Highway 1 and the Fire Station Projects.

CLOSED SESSION – IOWA CODE 21.5 (c)

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Rasmussen, Estey, Twohill, Ham and Gandy

TO ENTER INTO CLOSED SESSION AT 8:53 P.M.

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Rasmussen, Estey, Twohill, Ham and Gandy

TO ENTER BACK INTO OPEN SESSION AT 9:26 P.M.

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Ham, Anderson, Rasmussen, Estey and Twohill

**TO AUTHORIZE NEGOTIATIONS
LISTED AS OPTION "C" AS
DISCUSSED IN CLOSED SESSION.**

ADJOURNMENT

Moved by Twohill, seconded by Flournoy

AYES: Twohill, Flournoy, Anderson, Ham, Estey, Rasmussen and Gandy

TO ADJOURN AT 9:27 P.M.

Submitted by:

Rebekah Loper, City Clerk