

MINUTES OF THE FAIRFIELD CITY COUNCIL

May 23, 2022

The Fairfield City Council met in regular session on Monday, May 23, 2022 at 7:00 P.M. with Mayor Boyer presiding. Members present were: Gandy, Estey, Flournoy, Twohill, Ham, Rasmussen and Anderson.

CONSENT AGENDA

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Ham, Twohill, Rasmussen, Anderson and Estey

**TO AMEND RESOLUTION OF EMPLOYMENT  
FOR CODE COMPLIANCE OFFICER BY  
STRIKING THE LAST CLAUSE.**

Moved by Gandy, seconded by Twohill

AYES: Gandy, Twohill, Ham, Estey and Flournoy

ABSTAIN: Rasmussen & Anderson

**TO APPROVE THE MINUTES OF THE MAY  
9, 2022 REGULAR CITY COUNCIL MEETING.**

Moved by Gandy, seconded by Twohill

AYES: Gandy, Twohill, Ham, Estey, Flournoy, Anderson and Rasmussen

**TO APPROVE THE MAY 13, 2022 PAYROLL  
IN THE AMOUNT OF \$131,878.68.**

**TO APPROVE THE APRIL FINANCE REPORT  
AND TRANSFERS.**

**CONSENT OF PARK USE PERMIT (NOISE EXEMPTION)  
AT HOWARD PARK ON JUNE 25<sup>TH</sup> FROM 2:00 PM  
– 10 PM & CENTRAL PARK ON JUNE 26<sup>TH</sup> FROM  
8:00 AM - 10:00 PM FOR QUEER PRIDE PICNIC.**

**CONSENT OF PARK USE PERMIT (NOISE EXEMPTION)  
AT CENTRAL PARK ON JUNE 5<sup>TH</sup> FROM 6:00 AM  
- 12:30 PM FOR FAITH CHRISTIAN OUTREACH CHURCH  
SERVICE.**

**CONSENT OF PARK USE PERMIT (NOISE EXEMPTION)  
AT CENTRAL PARK ON JULY 10<sup>TH</sup> & AUGUST 7<sup>TH</sup> FROM  
9:00 AM – 1:00 PM FOR FOURSQUARE CHURCH SERVICE.**

**CONSENT OF PARK USE PERMIT (NOISE EXEMPTION)  
AT CENTRAL PARK ON JUNE 21<sup>ST</sup> FROM 6:00 TO 8:00  
PM FOR BPO ELKS #1192 FLAG DAY CEREMONY.**

**TO ACCEPT THE LIBRARY BOARD MINUTES.**

**TO ADOPT RESOLUTION NO. 4058 APPROVING  
EMPLOYMENT IN THE PARK & RECREATION DEPARTMENT.**

**TO ADOPT RESOLUTION NO. 4059 APPROVING  
EMPLOYMENT OF CODE COMPLIANCE OFFICER.**

**TO APPROVE A LIQUOR LICENSE FOR  
THE CASEY'S GENERAL STORE #1714.**

**TO APPROVE OPERATING CLAIMS IN THE  
AMOUNT OF \$232,243.57 CONTINGENT  
UPON COUNCIL ACCEPTING LAMSON  
WOODS PROJECT AS FINAL.**

PUBLIC FORUM / APPEARANCES

Dave Neff of the Carnegie Historical Museum Board of Directors presented a quarterly report by updating Council of the current and future activities.

Jared Brown of the LGBTQ Community / Fairfield Queer Parliament addressed Council to declare June as Fairfield Pride Month.

Mary Cathryn Olsen, Tom List, Joseph Perna, William Runyan, Roger Leahy, Brad Fregger, Walter Ingvaldstad and Ed Hipp all spoke of the importance of only allowing the display of the United States flag and Iowa flag on the pole in Central Park.

Ed Noyes of Emerald Holdings, LLC presented a proposal listing advantages providing long-term financial relief to tax-payers to City Council.

RESOLUTIONS, ACTION ITEMS & ORDINANCES

Moved by Anderson, seconded by Gandy

AYES: Anderson, Gandy, Twohill, Rasmussen, Ham, Estey and Flournoy

**TO AWARD PROPOSED STREET IMPROVEMENTS  
2022 PROJECT TO NORRIS ASPHALT PAVING CO.,  
OTTUMWA, IA IN THE AMOUNT OF \$300,231.90.**

Mayor Boyer announced this was the date and time set for the public hearing on the matter of re-platting lots 4, 5, 6 and 7 of Doyle Subdivision. There were no verbal or written objections so the public hearing was closed.

Moved by Twohill, seconded by Rasmussen

AYES: Twohill, Rasmussen, Flournoy, Gandy, Estey, Anderson and Ham

**TO ADOPT RESOLUTION NO. 4060  
AUTHORIZING THE RE-PLATTING OF  
LOTS 4, 5, 6 AND 7 OF DOYLE SUBDIVISION.**

Mayor Boyer announced this was the date and time set for the public hearing on the matter of FY22 Budget Amendment. There were no verbal or written objections so the public hearing was closed.

Moved by Gandy, seconded by Ham

AYES: Gandy, Ham, Flournoy, Anderson, Rasmussen, Twohill and Estey

**TO ADOPT RESOLUTION NO. 4061  
APPROVING FY22 BUDGET AMENDMENT.**

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Ham, Flournoy, Estey, Rasmussen and Gandy

**TO ACCEPT LAMSON WOODS ENTRANCE  
IMPROVEMENTS PROJECT AS FINAL AND  
AUTHORIZE RELEASE OF RETAINAGE.**

Moved by Anderson, seconded by Rasmussen

AYES: Anderson, Rasmussen, Gandy, Flournoy, Estey, Twohill and Ham

**TO ACCEPT PROPOSAL FOR DESIGN,  
BIDDING, AND CONTRACT ADMINISTRATION  
AS WRITTEN FOR FIRE STATION PROJECT WITH  
KLINGNER & ASSOCIATES , P.C. OF BURLINGTON,  
IA IN THE AMOUNT \$490,500.00.**

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Ham, Twohill, Anderson, Rasmussen and Estey

**TO AUTHORIZE PUBLICATION OF NOTICE BY  
JUNE 3<sup>RD</sup>, 2022 TO REVIEW LEASE AGREEMENT  
WITH FAIRFIELD ARTS & CONVENTION CENTER.**

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Estey, Twohill, Ham Rasmussen and Anderson

**TO SET A PUBLIC HEARING ON THE  
MATTER OF A LEASE AGREEMENT  
WITH FAIRFIELD ARTS & CONVENTION**

**CENTER FOR MONDAY, JUNE 13, 2022  
AT 7:00 PM.**

Moved by Flourney, seconded by Anderson

AYES: Flourney, Anderson, Ham, Rasmussen, Estey, Gandy and Twohill

**TO REFER THE 28E OF THE CURRENT  
FIRE STATION AND OCCUPANCY  
TO THE PROPERTY COMMITTEE.**

Mayor Boyer opening a public hearing on the third and final reading of Ordinance No. 1209 providing for the implementation of an electric franchise fee. There were no verbal or written objections so the public hearing was closed.

Moved by Flourney, seconded by Ham

AYES: Flourney, Ham, Gandy, Twohill, Rasmussen, Anderson and Estey

**TO PASS THROUGH THIRD AND FINAL  
READING OF ORDINANCE 1209 IMPLEMENTING  
AN ELECTRIC FRANCHISE FEE.**

Mayor Boyer opening a public hearing on the third and final reading of Ordinance No. 1210 providing for the implementation of a natural gas franchise fee. There were no verbal or written objections so the public hearing was closed.

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Gandy, Rasmussen, Ham, Flourney and Estey

**TO PASS THROUGH THIRD AND FINAL  
READING OF ORDINANCE 1210 IMPLEMENTING  
A NATURAL GAS FRANCHISE FEE.**

MAYOR REPORT

Mayor Boyer proclaimed June as LGBTQ+ Pride Month; announced the upcoming Memorial Day service on Monday, May 30<sup>th</sup>; and stated there was an upcoming EMA meeting Wednesday.

COMMITTEE & BOARD REPORTS

Council person Twohill reported on behalf of Water and Sewer Utilities Committee; a reimbursement request for 505 W Washington Ave. and a water connection requirement at 809 W Jackson Ave. was discussed with further information needed; and a sewer reduction request for 400 Highland St. is being recommended to be approved.

Moved by Twohill, seconded by Flournoy

AYES: Twohill, Flournoy, Ham, Estey, Rasmussen and Gandy

ABSTAIN: Anderson

**TO APPROVE A SEWER REDUCTION REQUEST  
400 HIGHLAND STREET IN THE AMOUNT OF  
\$5,879.88.**

ADMINISTRATOR & DEPARTMENT REPORTS

City Administrator Aaron Kooiker provided Council with a quarterly report.

City Engineer Melanie Carlson presented a project update, highlighting sewer lining; 23<sup>rd</sup>, C, & 9<sup>th</sup> Street project; Morgan St project and a meeting she and City Administrator Kooiker had with the DOT Engineer. Ms. Carlson then summarized the TEAP study prepared by a DOT approved engineer; bottom line, there were no safety concerns whether changes were made or not.

Moved by Flournoy, seconded by Estey

AYES: Flournoy, Estey, Ham, Gandy, Rasmussen, Anderson and Twohill

**TO REFER THE TEAP STUDY TO THE PUBLIC  
SAFETY & TRANSPORTATION COMMITTEE.**

CLOSED SESSION – IOWA CODE 21.5 (c) & (j)

Moved by Twohill, seconded by Anderson

AYES: Twohill, Anderson, Ham, Flournoy, Gandy, Estey and Rasmussen

**TO ENTER INTO CLOSED SESSION AT 8:43 P.M.**

Moved by Anderson, seconded by Gandy

AYES: Anderson, Gandy, Flournoy, Estey, Twohill, Ham and Rasmussen

**TO ENTER BACK INTO OPEN SESSION AT 8:52 P.M.**

ADJOURNMENT

Moved by Twohill, seconded by Estey

AYES: Twohill, Estey, Gandy, Flournoy and Ham

**TO ADJOURN AT 8:52 P.M.**

Submitted by:

Rebekah Loper  
City Clerk