

MINUTES OF THE FAIRFIELD CITY COUNCIL  
JANUARY 9, 2023

The Fairfield City Council met in regular session on Monday, January 9, 2023 at 7:00 P.M. with Mayor Boyer presiding. Members present were: Gandy, Rasmussen, Twohill, Flournoy, Ham and Anderson. Absent: Estey.

Council member Flournoy requested a claim for a plaque in the amount of \$335.00 be removed from claims total in Consent Agenda.

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Anderson, Twohill, Rasmussen and Ham

**TO REMOVE CLAIM FOR A PLAQUE IN THE  
AMOUNT OF \$335.00 FROM TOTAL CLAIMS  
IN CONSENT AGENDA.**

CONSENT AGENDA

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Anderson, Ham, Twohill and Rasmussen

**TO APPROVE THE MINUTES OF THE DECEMBER  
12, 2022 REGULAR CITY COUNCIL MEETING.**

**TO APPROVE THE MINUTES OF THE DECEMBER  
27, 2022 SPECIAL CITY COUNCIL MEETING.**

**TO APPROVE THE DECEMBER 23, 2022 PAYROLL  
IN THE AMOUNT OF \$124,784.92.**

**TO APPROVE THE JANUARY 6, 2023 PAYROLL  
IN THE AMOUNT OF \$129,956.40.**

**TO ADOPT RESOLUTION NO. 4116 AUTHORIZING  
FUNDS TRANSFERS.**

**TO ACCEPT THE ARBOR COMMITTEE MINUTES.**

**TO ACCEPT THE HOUSING TASK FORCE MINUTES.**

**TO ADOPT RESOLUTION NO. 4117 APPROVING  
EMPLOYMENT IN THE PARKS & RECREATION  
DEPARTMENT.**

**TO APPROVE A LIQUOR LICENSE FOR  
FLAMINGO LANES.**

**TO APPROVE A LIQUOR LICENSE (OWNERSHIP CHANGE) FOR HY-VEE, HY-VEE MEETING ROOM, HY-VEE C-STORE AND FAIRFIELD FAST & FRESH.**

**TO APPROVE ACH PAYMENT TO THE DEPARTMENT OF REVENUE IN THE AMOUNT OF \$13,766.17.**

**TO APPROVE SPECIAL CLAIMS (VISA) IN THE AMOUNT OF \$4,853.30.**

**TO APPROVE OPERATING CLAIMS IN THE AMOUNT OF \$600,641.54.**

Moved by Anderson, seconded by Rasmussen

AYES: Anderson, Rasmussen, Ham, Twohill, Gandy and Flournoy

**TO APPROVE CLAIM IN THE AMOUNT OF \$335.00 FOR A PUBLIC MEMORIAL PLAQUE AT THE AIRPORT TO COMEMMORATE CITY HISTORY AND CITIZEN INVOLVEMENT OF THOSE CITIZENS WHO MAKE A SIGNIFICANT CONTRIBUTION TO OUR AIRPORT.**

PUBLIC FORUM / APPEARANCES

Daryn Hamilton approached Council to request \$1,000.00 for a shuttle bus for a pool tournament March 15 – 19, 2023 to offset transportation costs.

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Ham, Rasmussen, Twohill and Anderson

**TO AUTHORIZE \$1,000.00 OF FY23 LOCAL OPTION SALES TAX FUNDS TO DARYN HAMILTON FOR TRANSPORTATION COSTS ASSOCIATED WITH A MARCH POOL TOURNAMENT.**

Terry Baker presented a summary of the results from the hotel study.

RESOLUTIONS, ACTION ITEMS & ORDINANCES

City Engineer / Public Works Director Melanie Carlson and Code Compliance Officer Weston McKee reviewed the procedure for removal of unsafe trees on private properties.

Mayor Boyer asked if anyone wished to speak on the matter of tree abatement at 1015 W Stone Avenue, there were no written or verbal objections.

Moved by Flournoy, seconded by Ham

AYES: Flournoy, Ham, Gandy, Anderson, Twohill and Rasmussen

**TO AUTHORIZE CODE COMPLIANCE TO  
CONTINUE WITH TREE ABATEMENT FOR  
1015 W STONE AVENUE.**

Mayor Boyer asked if anyone wished to speak on the matter of tree abatement at 611 W Van Buren Avenue, there were no written or verbal objections.

Moved by Flournoy, seconded by Ham

AYES: Flournoy, Ham, Gandy, Anderson, Twohill and Rasmussen

**TO AUTHORIZE CODE COMPLIANCE TO  
CONTINUE WITH TREE ABATEMENT FOR  
611 W VAN BUREN AVENUE.**

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Rasmussen, Gandy, Ham and Twohill

**TO ACCEPT THE 2023 IRS MILAGE  
RATE AT 65.5 CENTS PER MILE.**

Moved by Gandy, seconded by Rasmussen

AYES: Gandy, Rasmussen, Twohill, Anderson, Ham and Flournoy

**TO ADOPT RESOLUTION NO. 4118  
NAMING DEPOSITORIES.**

Mayor Boyer announced this was the date and time set for a public hearing on an ordinance Rezoning property at and around 1948 Hwy 1 from B1 General Business District to R3 Multi-Family Residence District. There were no written or verbal objections, so the public hearing was closed.

Moved by Gandy, seconded by Twohill

AYES: Gandy, Twohill, Anderson, Ham, Flournoy and Rasmussen

**TO PASS THROUGH THE FIRST READING  
OF ORDINANCE NO. 1222 REZONING  
PROPERTY AT AND AROUND 1948 HWY 1**

**FROM B1 GENERAL BUSINESS DISTRICT  
TO R3 MULTI-FAMILY RESIDENCE DISTRICT.**

Mayor Boyer announced this was the date and time set for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost of construction of STEP 3 improvements 2022 bid package #1 – lift station. There were no written or verbal objections, so the public hearing was closed.

Moved by Anderson, seconded by Gandy

AYES: Anderson, Gandy, Flournoy, Rasmussen, Ham and Twohill

**TO ADOPT RESOLUTION NO 4119  
APPROVING PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATE  
OF COST OF STEP 3 IMPROVEMENTS  
2022 BID PACKAGE #1 – LIFT STATION.**

Mayor Boyer announced this was the date and time set for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost of construction of STEP 3 improvements 2022 bid package #2 – force main. There were no written or verbal objections, so the public hearing was closed.

Moved by Gandy, seconded by Anderson

AYES: Gandy, Anderson, Flournoy, Rasmussen, Ham and Twohill

**TO ADOPT RESOLUTION NO 4120  
APPROVING PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATE  
OF COST OF STEP 3 IMPROVEMENTS  
2022 BID PACKAGE #2 – FORCE MAIN.**

Moved by Rasmussen, seconded by Gandy

AYES: Rasmussen, Gandy, Flournoy, Anderson, Twohill and Ham

**TO ADOPT RESOLUTION NO. 4121  
ENTERING INTO A LEGAL SERVICES  
AGREEMENT WITH AHLERS & COONEY,  
P.C. FOR STEP 3 IMPROVEMENTS 2022  
BID PACKAGE #1 – LIFT STATION AND  
BID PACKAGE #2 – FORCE MAIN.**

Moved by Twohill, seconded by Flournoy

AYES: Flournoy, Twohill, Ham, Rasmussen, Gandy and Anderson

**TO ADOPT RESOLUTION NO. 4122  
ENTERING INTO A LEGAL SERVICES  
AGREEMENT WITH MORRISSEY LAW  
OFFICES FOR STEP 3 IMPROVEMENTS 2022  
BID PACKAGE #1 – LIFT STATION AND  
BID PACKAGE #2 – FORCE MAIN AS  
AMENDED, NOT TO EXCEED \$10,000.00.**

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Rasmussen, Ham, Gandy and Flournoy

**TO ADOPT RESOLUTION NO. 4123  
APPROVING AND ACCEPTING EASEMENTS  
RELATED TO THE FAIRFIELD STEP 3 SEWER  
PROJECT, AND AUTHORIZING RELATED  
PAYMENTS.**

MAYOR REPORT

Mayor Boyer extended condolences to the family of Mark Shafer; he was a very gifted man and contributed so much of his life to the community. Mayor spoke about a local group planning on putting on a Federal Inflation Reduction Act workshop; also, the ribbon cutting at Cambridge Little Achievers. She then requested Council approval of replacing Mark Shafer with Richard Reed on the Historical Preservation Commission.

Moved by Rasmussen, seconded by Anderson

AYES: Rasmussen, Anderson, Twohill, Gandy, Ham and Flournoy

**TO APPROVE THE APPOINTMENT OF  
RICHARD REED TO THE HISTORICAL  
PRESERVATION COMMISSION  
REPLACING MARK SHAFER.**

CITY ATTORNEY REPORT

City Attorney John Morrissey briefed Council on a lawsuit; no judgement had been made yet. He has also been working with the Carnegie Museum on a policy regarding possession of certain property.

COMMITTEE & BOARD REPORTS

Economic Development Chair Twohill stated the Committee met on December 21, 2022 to review the hotel study results.

ADMINISTRATOR & DEPARTMENT REPORTS

City Engineer / Public Works Director Melanie Carlson reported a landlord rental housing informational meeting will be held at City Hall on Monday, January 30, 2023 at 5:30 PM.

City Administrator Aaron Kooiker stated he is waiting on a couple of strategic plan responses so that he may present to Council.

ADJOURNMENT

Moved by Twohill, seconded by Anderson

AYES: Twohill, Anderson, Gandy, Ham, Flournoy and Rasmussen

**TO ADJOURN AT 8:19 P.M.**

Submitted by:

Rebekah Loper  
City Clerk