

MINUTES OF THE FAIRFIELD CITY COUNCIL

JUNE 14, 2021

The Fairfield City Council met in regular session on Monday, June 14, 2021 at 7:00 P.M. with Mayor Boyer presiding. Members present were: Gandy, Halley, Rasmussen, Flournoy, Ham and Anderson. Absent: Twohill

CONSENT AGENDA

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Rasmussen, Anderson, Halley and Ham

**TO APPROVE THE MINUTES OF THE MAY 24,
2021 REGULAR CITY COUNCIL MEETING.
(ANDERSON ABSTAINED)**

**TO APPROVE THE MAY 28, 2021 PAYROLL
IN THE AMOUNT OF \$121,474.71.**

**TO APPROVE THE JUNE 11, 2021 PAYROLL
IN THE AMOUNT OF \$130,444.43.**

**TO ADOPT RESOLUTION NO. 3954
AUTHORIZING FUND TRANSFERS.**

**TO APPROVE USDA STEP 1 DEBT IN THE
AMOUNT OF \$12,975.00.**

**TO APPROVE USDA WWTP DEBT IN THE
AMOUNT OF \$77,295.00.**

**TO APPROVE GENERAL OBLIGATION DEBT
IN THE AMOUNT OF \$13,125.00.**

TO APPROVE THE MAY FINANCE REPORT.

**TO ACCEPT THE ENVIRONMENTAL & FRANCHISE
UTILITIES COMMITTEE MINUTES.**

**TO ACCEPT THE DIVERSITY, EQUITY, AND INCLUSION
COMMITTEE MINUTES.**

**TO APPROVE A PARK USE PERMIT NOISE EXEMPTION
FOR CAFÉ PARADISO.**

TO APPROVE A PARK USE PERMIT NOISE EXEMPTION FOR ELKS LODGE/FLAG DAY CEREMONY.

TO APPROVE A PARK USE PERMIT NOISE EXEMPTION FOR LIVE ON THE SQUARE JULY 9, JULY 30, AUGUST 21 & SEPTEMBER 18, 2021.

TO APPROVE RESOLUTION NO. 3955 EMPLOYMENT IN THE PARK & RECREATION DEPARTMENT.

TO APPROVE RESOLUTION NO. 3956 EMPLOYMENT IN THE FIRE DEPARTMENT.

TO APPROVE A LIQUOR LICENSE FOR FAIRFIELD ARTS & CONVENTION CENTER (OUTDOOR).

TO APPROVE A LIQUOR LICENSE FOR VERAISON WINE BAR (OUTDOOR).

TO APPROVE A LIQUOR LICENSE FOR THE WALTON CLUB.

TO APPROVE A LIQUOR LICENSE FOR KUM & GO #134.

TO APPROVE OPERATING CLAIMS IN THE AMOUNT OF \$414,024.80.

SWEARING IN CEREMONY

Mayor Boyer swore in newly employed patrol officer Phillip Smith.

PUBLIC FORUM / APPEARANCES

John Cogdon approached Council to ask the rule for filling out the request to address council be amended from Noon, the Thursday before Council to the end of work day Monday, day of Council.

Moved by Flournoy, seconded by Halley

AYES: Flournoy, Halley, Ham, Rasmussen, Gandy and Anderson

**TO HAVE COUNCIL RESEARCH PUBLIC FORUM
OPTIONS FROM OTHER COMMUNITIES AND
WILL REVISIT THIS TOPIC AT THE JUNE 28, 2021
COUNCIL MEETING BY THE COMMITTEE OF THE
WHOLE.**

Deanna Julsen with the Farmer's Market approached Council about the possibility of closing off Briggs Avenue during the Saturdays Farmer's Market. After discussion, it was decided Farmer's Market would take a poll for a month to get input from the vendors to see if it would be desired to close Briggs Avenue during Saturdays Farmer's Market and bring that information back to Council at the July 12, 2021 council meeting. Council asked Deanna to speak with the Mc Elhinny House. No action was needed.

RESOLUTIONS, ACTION ITEMS & ORDINANCES

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Rasmussen, Gandy, Ham and Halley

**TO APPROVE AMENDMENT NO. 3 TO THE
MC CLURE ENGINEERING WWTP IMPROVEMENTS
ENGINEERING SERVICES AGREEMENT.**

Moved by Flournoy, seconded by Rasmussen

AYES: Flournoy, Rasmussen, Gandy, Ham, Halley and Anderson

**TO ACCEPT THE WWTP IMPROVEMENTS
PROJECT AS SUBSTANTIALLY COMPLETE.**

Moved by Flournoy, seconded by Rasmussen

AYES: Flournoy, Rasmussen, Ham, Gandy, Halley and Anderson

**TO ADOPT RESOLUTION NO. 3957 AMENDING
RESOLUTION NO. 3065 TO INCREASE THE WAIVER
REQUIREMENTS FOR APPRAISALS FROM \$10,000
TO \$15,000.**

Moved by Anderson, seconded by Flournoy

AYES: Halley, Flournoy, Rasmussen, Gandy, Twohill and Ham

TO APPROVE RESOLUTION NO. 3958 TO

**ACCEPT JUST COMPENSATION RATES
FOR THE HIGHWAY 1 RECONSTRUCTION
PROJECT (PARCELS 1, 2, 3, 4, 5, 7, 22).**

Moved by Flourney, seconded by Anderson

AYES: Flourney, Anderson, Ham, Halley, Gandy and Rasmussen

**TO PASS FROM THE FIRST TO SECOND
READING OF ORDINANCE NO. 1202
AMENDING SOLID WASTE RATES WITH
THE STATED CORRECTIONS.**

Moved by Flourney, seconded by Rasmussen

AYES: Flourney, Rasmussen, Gandy, Halley, Ham and Anderson

**TO PASS FROM THE FIRST TO SECOND
READING OF ORDINANCE NO. 1203
AMENDING RECYCLING RATES WITH
THE STATED CORRECTION.**

MAYOR REPORT

Mayor Boyer asked Council's approval to appoint Shawn McCarty and John McKerley to the Carnegie Museum Board to replace Mary Keller and Shelly Urban. Mayor also reported to Council of the opening of the Nady Land on Saturday, June 12, 2021.

Moved by Anderson, seconded by Ham

AYES: Anderson, Ham, Halley, Flourney, Gandy and Rasmussen

**TO APPROVE THE APPOINTMENT OF
SHAWN MC CARTY AND JOHN MC KERLEY
TO THE CARNEGIE MUSEUM BOARD.**

CITY ATTORNEY REPORT

City Attorney John Morrissey apprised Council of a pending matter that requires Council to go into closed session at the June 28, 2021 council meeting.

COMMITTEE & BOARD REPORTS

Personnel Committee Chairperson Ham reported the Committee is making a recommendation to Council to deactivate the Emergency Procedures for Contagious Disease Policy and return to regular operations as of June 30, 2021. Chairperson Ham also stated that the Personnel Committee is making a recommendation to City Attorney John Morrissey to help the City word contract language for those employees that don't full-fill their employment contracts.

Moved by Ham, seconded by Flournoy

AYES: Ham, Flournoy, Halley, Rasmussen, Anderson and Gandy

**TO APPROVE DEACTIVATING THE EMERGENCY
PROCEDURES FOR CONTAGIOUS DISEASE POLICY
AND RETURN TO REGULAR OPERATIONS PENDING
NO NEGATIVE FEEDBACK FROM DEPARTMENT HEADS.**

Public Safety & Transportation Committee Chairperson Anderson reported to Council that they have been going through the sections of the City Code that apply to public safety. Chairperson Anderson also stated that the committee was approached about a parking situation at Washington Elementary and an outside service scooter rental company coming into town. Chairperson Anderson stated that a scooter company called Bird wanted to come into town and implement a scooter rental checkout system, however; the committee wants to push this out and ask a few more questions as well as evaluate some other Iowa communities that are implementing this service.

The Fairfield Community School District requested no parking on the north side of Jackson Avenue between D and E Streets to align with existing hours and signage already around Washington Elementary School to facilitate continuing flow of traffic for the picking up and dropping off of students. The Public Safety & Transportation Committee will present an ordinance for the additional signage in the near future.

Carnegie Museum is requesting the placing of directional signage on Burlington Avenue at Court Street on both sides of the intersection, a tentative sign in front of Carnegie Museum until Indian Hills puts up a permanent sign for both Carnegie Museum and Indian Hills Community College.

Moved by Flournoy, seconded Anderson

AYES: Flournoy, Anderson, Halley, Rasmussen, Gandy and Ham

**TO APPROVE THE PLACEMENT OF SIGNAGE
FOR CARNEGIE MUSEUM ON BURLINGTON
AVENUE AT COURT STREET ON BOTH SIDES**

**OF THE INTERSECTION, AND A TEMPORARY
SIGN LOCATED IN FRONT OF CARNEGIE
MUSEUM UNTIL INDIAN HILLS PUTS A
PERMANENT SIGN FOR CARNEGIE MUSEUM
AND INDIAN HILLS COMMUNITY COLLEGE.**

ADMINISTRATOR & DEPARTMENT REPORTS

City Engineer Melanie Carlson informed Council of a Lead & Cooper Survey that went out in the water bills. The State of Iowa is requesting that we inventory 100% of our lead and copper lines because of a national mandate.

Engineer Carlson also advised the Council on a recent bridge inspection report that has to be done every two years. There were no issues of significant concern at this time.

City Administrator Aaron Kooiker spoke to Council of the upcoming special joint Council meeting with the Jefferson County Board of Supervisors to discuss the 28E Agreement regarding the Dispatch Center located in the Jefferson County Law Center.

ADJOURNMENT

Moved by Anderson, seconded by Ham

AYES: Anderson, Ham, Gandy, Rasmussen, Halley, and Flournoy

TO ADJOURN AT 8:37 P.M.

Submitted by:

Denise Estle
Administrative Assistant