

MINUTES OF THE FAIRFIELD CITY COUNCIL  
MARCH 28, 2022

The Fairfield City Council met in regular session on Monday, March 28, 2022 at 7:00 P.M. with Mayor Boyer presiding. Members present were: Gandy, Anderson, Estey, Flournoy, Rasmussen Twohill and Ham.

CONSENT AGENDA

Moved by Gandy, seconded by Twohill

AYES: Gandy, Twohill, Ham, Anderson, Flournoy, Estey and Rasmussen

**TO APPROVE THE MINUTES OF THE MARCH  
14, 2022 REGULAR CITY COUNCIL MEETING.**

**TO APPROVE THE MARCH 18, 2022 PAYROLL  
IN THE AMOUNT OF \$159,707.23.**

**TO APPROVE THE FEBRUARY FINANCE REPORT  
AND TRANSFERS.**

**TO ACCEPT THE PERSONNEL COMMITTEE MINUTES.**

**TO ACCEPT THE BEAUTIFICATION COMMISSION  
MINUTES.**

**TO ADOPT RESOLUTION NO. 4040 APPROVING  
EMPLOYMENT IN THE FIRE DEPARTMENT.**

**TO APPROVE A LIQUOR LICENSE FOR  
VERAISON WINE BAR LLC (ADDITIONAL  
LOCATION AT 400 N 2<sup>ND</sup> STREET).**

**TO APPROVE A LIQUOR LICENSE FOR  
EVERYBODY'S WHOLE FOODS.**

**TO APPROVE A LIQUOR LICENSE FOR  
HAWKEYE SMOKE SHOP.**

**TO APPROVE A LIQUOR LICENSE FOR  
QUALITY QUIK STOP**

**TO APPROVE OPERATING CLAIMS IN THE  
AMOUNT OF \$352,996.65.**

PUBLIC FORUM / APPEARANCES

Ron Blair and Cassidy Robinson spoke to Council regarding a Bat Grant Application for Stand 3 in provided attachment; the grant (\$13,559.00) is through the DNR and would need to be used within three years.

Moved by Flournoy, seconded by Anderson

AYES: Flournoy, Anderson, Ham, Rasmussen, Estey, Twohill and Gandy

**TO AUTHORIZE THE FILING OF AN  
APPLICATION WITH DNR FOR THE  
BAT GRANT.**

RESOLUTIONS, ACTION ITEMS & ORDINANCES

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Twohill, Gandy, Estey, Rasmussen and Ham

**TO SET THE PUBLIC HEARING FOR  
THE FY23 BUDGET FOR MONDAY,  
APRIL 11, 2022 AT 7:00 PM.**

Mayor Boyer announced this was the date and time set for the public hearing on the matter of 2022 Highway 1 water project plans, specifications, form of contract and engineer's estimate. There were no verbal or written objections so the public hearing was closed.

Moved by Anderson, seconded by Gandy

AYES: Anderson, Gandy, Twohill, Flournoy, Rasmussen, Estey and Ham

**TO APPROVE THE PLANS, SPECIFICATIONS, FORM  
OF CONTRACT AND ENGINEERS ESTIMATE  
FOR THE 2022 HIGHWAY 1 WATER PROJECT.**

Mayor Boyer announced this was the date and time set for the public hearing on the matter of proposed street improvements – Morgan Street paving plans, specifications, form of contract and engineer's estimate. There were no verbal or written objections so the public hearing was closed.

Moved by Flournoy, seconded by Ham

AYES: Flournoy, Ham, Rasmussen, Gandy, Estey, Anderson and Twohill

**TO APPROVE THE PLANS, SPECIFICATIONS, FORM  
OF CONTRACT AND ENGINEERS ESTIMATE  
OF THE PROPOSED STREET IMPROVEMENTS –  
MORGAN STREET PAVING.**

Mayor Boyer announced this was the date and time scheduled for the public hearing for consideration of the nuisance abatement schedule of assessments. Gary Boucherle submitted a written objection and was present to address Council regarding the assessment at 1106 and 1200 E Burlington Ave. There were no other written or verbal objections, so the public hearing was closed.

Moved by Anderson, seconded by Ham

AYES: Anderson, Ham, Gandy, Rasmussen, Estey and Twohill

NAYS: Flournoy

**TO AUTHORIZE A DEDUCTION OF HALF OF  
TOTAL INVOICED ASSESSMENT OF 1106 &  
1200 E BURLINGTON AVENUE IN THE AMOUNT  
OF \$195.00.**

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Anderson, Ham, Rasmussen, Estey and Twohill

**TO ADOPT RESOLUTION NO. 4041  
APPROVING THE NUISANCE ABATEMENT  
SCHEDULE OF ASSESSMENTS AS AMENDED.**

Moved by Anderson, seconded by Flournoy

AYES: Anderson, Flournoy, Gandy, Rasmussen, Estey, Twohill and Ham

**TO APPROVE CDBG PROJECTS GRANT POLICIES;  
TO INCLUDE RESIDENTIAL ANTI-DISPLACEMENT  
AND RELOCATION ASSISTANCE PLAN, AFFIRMATIVE  
FAIR HOUSING STRATEGIES, CITIZEN PARTICIPATION  
REQUIREMENTS, PROCUREMENT POLICY, CODE OF  
CONDUCT, PROHIBITION OF THE USE OF EXCESSIVE  
FORCE POLICY, AND EQUAL OPPORTUNITY POLICY  
STATEMENT.**

Moved by Gandy, seconded by Rasmussen

AYES: Gandy, Rasmussen, Estey, Flournoy, Ham, Anderson and Twohill

**TO APPROVE THE ENVIRONMENTAL  
REVIEW REQUIREMENTS.**

Moved by Twohill, seconded by Rasmussen

AYES: Twohill, Rasmussen, Estey, Flournoy, Anderson, Ham and Gandy

**TO APPROVE THE IOWA ECONOMIC  
DEVELOPMENT AUTHORITY NON-  
TITLEMENT CDBG PROGRAM CONTRACT.**

Moved by Anderson, seconded by Gandy

AYES: Anderson, Gandy, Twohill, Flournoy, Rasmussen, Estey and Ham

**TO APPROVE THE CONTRACT FOR  
CDBG ADMINISTRATION SERVICES.**

Moved by Flournoy, seconded by Ham

AYES: Flournoy, Ham, Rasmussen, Gandy, Estey, Anderson and Twohill

**TO ADOPT RESOLUTION NO. 4042  
AUTHORIZING STBG APPLICATION FOR  
CROW CREEK BRIDGE.**

Moved by Gandy, seconded by Flournoy

AYES: Gandy, Flournoy, Rasmussen, Estey, Ham Anderson and Twohill

**TO ADOPT RESOLUTION NO. 4043  
APPROVING FORMAL AUTHORIZATION  
DESIGNATING ARPA FUNDS.**

Moved by Rasmussen, seconded by Gandy

AYES: Rasmussen, Gandy, Flournoy, Estey, Ham Anderson and Twohill

**TO ADOPT RESOLUTION NO. 4044  
AUTHORIZING ENTERING INTO CREDIT  
CARD ARRANGEMENT AND ESTABLISHING  
SIGNERS.**

MAYOR REPORT

Mayor Boyer asked for Council approval of appointing Steve Taylor and Cassidy Robinson to replace Kari Bede and Lee Scheppmann on the Nady Land Committee.

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Rasmussen, Gandy, Ham, Estey and Flournoy

**TO APPROVE APPOINTMENTS  
OF STEVE TAYLOR AND CASSIDY  
ROBINSON TO THE NADY LAND  
COMMITTEE REPLACING KARI  
BEDE AND LEE SCHEPPMANN.**

Mayor also stated she would be having a town hall session about dogs on Monday, April 28<sup>th</sup>.

CITY ATTORNEY REPORT

City Attorney Morrissey stated there would be a gathering soon for the Diane Bauman Lane.

COMMITTEE & BOARD REPORTS

Ways & Means Committee chair Flournoy reported the Committee had met regarding the purchase of equipment in the water department; they are recommending to move forward with the purchase of a Bobcat.

Moved by Flournoy, seconded by Gandy

AYES: Flournoy, Gandy, Twohill, Ham, Rasmussen, Estey and Anderson

**TO APPROVE THE PURCHASE OF  
EQUIPMENT IN THE WATER DEPARTMENT  
IN THE AMOUNT OF \$49,365.00.**

ADMINISTRATOR & DEPARTMENT REPORTS

City Administrator Aaron Kooiker reported he had been working on nuisance properties and alternatives and options for the dispatch center.

City Engineer Melanie Carlson presented her project update, highlighting accepting quotes for sewer lining; the work starting on 9<sup>th</sup> Street; and updated the Hwy 1 negotiations had been settled.

CLOSED SESSION – IOWA CODE 21.5 (c)

Moved by Ham, seconded by Gandy

AYES: Ham, Gandy, Anderson, Rasmussen, Estey, Twohill and Flournoy

**TO ENTER INTO CLOSED SESSION AT 8:00 P.M.**

Moved by Anderson, seconded by Twohill

AYES: Anderson, Twohill, Rasmussen, Estey, Flournoy, Ham and Gandy

**TO ENTER BACK INTO OPEN SESSION AT 9:20 P.M.**

Moved by Twohill, seconded by Gandy

AYES: Twohill, Gandy, Ham, Rasmussen, Anderson, Flournoy and Estey

**TO PROCEED AS DISCUSSED IN CLOSED SESSION.**

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ADJOURNMENT

Moved by Twohill, seconded by Flournoy

AYES: Twohill, Flournoy, Gandy, Anderson, Ham, Estey and Rasmussen

**TO ADJOURN AT 9:21 P.M.**

Submitted by:

Rebekah Loper  
City Clerk